**CEG – Training Partnerships**
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# CEG – Training Partnerships
# Fees and Charges

**RTO CODE: 40138**

Receiving CITB Funding Assistance

*** Please note all charges are per person unless otherwise indicated. ***

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|---|---|
| **Full Qualification** | All full fee-for-service qualifications will incur a non-refundable first payment instalment of $500.00 |
| **Fee for Service** | Payment is required prior to the commencement of the course |
| **Scheduled Courses** | Theory and standard assessment only. Additional assessments extra. |
| **Administration Fee** | $30.00 |
| **Recognition of Prior Learning** | 50% of unit cost. *See Terms and Conditions |
| **Verification Of Competency** | $200.00 - Max 8 students for 8 hours / Max 4 students for 4 hours |
| **Day Rate** | By Negotiation, Special Conditions Apply |
| **Parchment Re-issue** | $50.00 |
| **Certificate Reprints** | $20.00 |
| **Extensions for Certificate Courses** | 3 Months – Free |
| **Replacement Cards** | $20.00 |

**Prices below include Training and Assessment. Surcharge applies for training outside existing locations.**

**Qualifications currently available under Fee for Service**

| Months | Certificate/Level | Initial Invoice (non-refundable, upon enrolment) | Total Fees |
|---|---|---|---|
| 12 | BSB30120 Certificate III in Business | $500.00 | **$3,000.00** |
| 24 | BSB40520 Certificate IV in Leadership and Management | $500.00 | **$3,500.00** |
| 12 | CHC33021 Certificate III in Individual Support | $500.00 | **$3,500.00** |
| 12 | RII20120 Certificate II in Resources and Infrastructure Work Preparation | $500.00 | **$2,900.00** |

**Qualifications currently available under subsidised funding***

| Qualification / Course Code | Qualification / Course Name | Conditions | Total Cost (Gap Fee)* |
|---|---|---|---|
| BSB30120 | Certificate III in Business | ✓ VET for School Students (VSS) Training Contract | $500.00 |
| CHC33021 | Certificate III in Individual Support | ✓ VET for School Students (VSS) Training Contract<br>✓ VET for School Students (VSS) Non-Training Contract | $500.00 |
| RII20120 | Certificate II in Resources and Infrastructure Work preparation | ✓ General<br>✓ Training contracts only<br>✓ VET for School Students (VSS) Training Contract<br>✓ VET for School Students (VSS) Non-Training Contract | $500.00 |
| FSK10219 | Certificate I in Skills for Vocational Pathways | ✓ General | $140.00 |

*Eligibility criteria applies. Visit http://www.skills.sa.gov.au/ for more information. Concession may be available upon application.

| Course Name | Unit Code/Name | Duration | No. of Students | Price Per Student | Price Per Student (CITB Member) |
|---|---|---|---|---|---|
| Backhoe<br>16 years and over | RIIMPO319E Conduct Backhoe/Loader Operations | 3 Days | Max 6 | $1,670.00 | Not Applicable |
| Bridge & Gantry<br>High Risk Licence<br>18 years and over | TLILIC0016 Licence to Operate a Bridge & Gantry crane | 3 Days | Max 6 | $1,140.00 | Not Applicable |
| Civil Excavator<br>(Experienced)<br>16 years and over | RIIMPO320F Conduct civil construction excavator operations | 3 Days | Max 6 | $1,670.00 | $370.00 |
| Civil Excavator<br>(Non-experienced)<br>16 years and over | RIIMPO320F Conduct civil construction excavator operations | 4 Days | Max 6 | $1,880.00 | $580.00 |
| Civil Front End Loader<br>(Experienced)<br>16 years and over | RIIMPO321F Conduct civil construction wheeled front end loader operations | 3 Days | Max 6 | $1,670.00 | $300.00 |
| Civil Front End Loader<br>(Non-experienced)<br>16 years and over | RIIMPO321F Conduct civil construction wheeled front end loader operations | 4 Days | Max 6 | $1,880.00 | $500.00 |
| Civil Skid Steer<br>(Experienced)<br>16 years and over | RIIMPO318F Conduct civil construction skid steer loader operations | 3 Days | Max 6 | $1,670.00 | $370.00 |
| Civil Skid Steer<br>(Non-experienced)<br>16 years and over | RIIMPO318F Conduct civil construction skid steer loader operations | 4 Days | Max 6 | $1,880.00 | $580.00 |
| Confined Space (No BA)<br>16 years and over | RIIWHS202E Enter and Work in Confined Spaces | 1 Day | Max 10 | $335.00 | $190.00 |
| Confined Space Combination<br>16 years and over | * RIIWHS202E Enter and Work in Confined Spaces<br>MSMPER200 Work in Accordance with an Issued Permit<br>* MSMWHS217 Gas Test Atmospheres<br>MSMPER202 Observe Permit Work<br>** CITB Funded Unit* | 1 Day | Max 9 | $430.00 | $140.00 |
| Confined Space Standby Person<br>16 years and over | MSMPER200 Work in Accordance with an Issued Permit<br>MSMPER202 Observe Permit Work<br>* MSMWHS217 Gas Test Atmospheres<br>Preferred Ticket Held: RIIWHS202E Enter and Work in Confined Spaces<br>** CITB Funded Unit* | 1 Day | Max 8 | $395.00 | $250.00 |

| Course Name | Unit Code/Name | Duration | No. of Students | Price Per Student | Price Per Student (CITB Member) |
|---|---|---|---|---|---|
| CPR | HLTAID009 Provide Cardiopulmonary Resuscitation | 3 Hours | Max 12 | $85.00 | Not Applicable |
| CPR - Roxby Downs | HLTAID009 Provide Cardiopulmonary Resuscitation | 3 Hours | Max 12 | $95.00 | Not Applicable |
| Crane - Non-Slewing CN<br>High Risk Licence<br>18 years and over | TLILIC0040 Licence to operate a non-slewing mobile crane (greater than 3 tonnes capacity)<br>*Pre-requisite: CPCCLDG3001 Licence to Perform Dogging* | 5 Days | Min/Max 6 | $1,985.00 | Not Applicable |
| C6 Crane<br>High Risk Licence<br>18 years and over | TLILIC0023 Licence to operate a slewing mobile crane (up to 60 tonnes)<br>*Pre-requisite: CPCCLDG3001 Licence to Perform Dogging* | 5 Days | Min/Max 6 | $2,350.00 | Not Applicable |
| Dogging<br>High Risk Licence<br>18 years and over | CPCCLDG3001 Licence to Perform Dogging | 5 Days | Min/Max 6 | $1,830.00 | $530.00 |
| Dogging - Roxby Downs<br>High Risk Licence<br>18 years and over | CPCCLDG3001 Licence to Perform Dogging | 5 Days | Min/Max 6 | $2,615.00 | $1,315.00 |
| EWP (Over 11 metres)<br>High Risk Licence<br>18 years and over | TLILIC0005 Licence to Operate a Boom-Type Elevating Work Platform (Boom Length 11 Metres or More) | 2 Days | Max 6 | $710.00 | $270.00 |
| Excavator | RIIMPO301E Conduct Hydraulic Excavator Operations | 3 Days | Max 6 | $1,830.00 | Not Applicable |
| First Aid | HLTAID011 Provide First Aid<br>HLTAID010 Provide basic emergency life support<br>HLTAID009 Provide Cardiopulmonary Resuscitation | 1 Day | Max 15 | $210.00 | $75.00 |
| First Aid - Roxby Downs | HLTAID011 Provide First Aid<br>HLTAID010 Provide basic emergency life support<br>HLTAID009 Provide Cardiopulmonary Resuscitation | 1 Day | Max 15 | $240.00 | $105.00 |
| Fit Testing | Quantitative Respirator Fit Testing | 30 mins | | $105.00 | Not Applicable |

| Course Name | Unit Code/Name | Duration | No. of Students | Price Per Student | Price Per Student (CITB Member) |
|---|---|---|---|---|---|
| Forklift (Experienced) High Risk Licence 18 years and over | TLILIC0003 Licence to Operate a Forklift Truck | 2 Days | Max 6 | $550.00 | $255.00 |
| Forklift (Non-experienced) High Risk Licence 18 years and over | TLILIC0003 Licence to Operate a Forklift Truck | 3 Days | Max 6 | $785.00 | $490.00 |
| Gas Test Atmosphere | MSMWHS217 Gas Test Atmospheres | 1 Day | Max 8 | $340.00 | $195.00 |
| Load & Unload Plant | RIIHAN308F Load and Unload plant | 1 Day | Max 8 | $350.00 | Not Applicable |
| Loader (Non-experienced) 16 years and over | RIIMPO304E Conduct Wheel loader operations | 4 Days | Max 6 | $1,880.00 | Not Applicable |
| Loader (Experienced) 16 years and over | RIIMPO304E Conduct Wheel loader operations | 3 Days | Max 6 | $1,670.00 | Not Applicable |
| LVR/CPR | UETDRMP018 Perform rescue from a live low voltage panel Pre-requisite: HLTAID009 Provide Cardiopulmonary Resuscitation | 4 Hours | Max 12 | $155.00 | $65.00 |
| Operate Breathing Apparatus | MSMWHS216 Operate Breathing Apparatus | 1 Day | Max 6 | $310.00 | $180.00 |
| Red Lock (non-accredited) | This course provides you with the knowledge and understanding of how to use locks and tags effectively to ensure workplace safety. Pre-requisite: OME Redlock Isolation Theory | 2 Hours | Max 12 | $105.00 | Not applicable |
| Rigging (Basic) High Risk Licence 18 years and over | CPCCLRG3001 Licence to Perform Rigging Basic Level Pre-requisite: CPCCLDG3001 Licence to Perform Dogging | 5 Days | Min/Max 6 | $1,880.00 | $580.00 |
| Rigging (Basic) - Roxby Downs High Risk Licence 18 years and over | CPCCLRG3001 Licence to Perform Rigging Basic Level Pre-requisite: CPCCLDG3001 Licence to Perform Dogging | 5 Days | Min/Max 6 | $2,090.00 | $790.00 |
| Scissor Lift | RIIHAN301E Operate Elevating Work Platform | 1 Day | Max 8 | $390.00 | $170.00 |

| Course Name | Unit Code/Name | Duration | No. of Students | Price Per Student | Price Per Student (CITB Member) |
|---|---|---|---|---|---|
| Skid Steer<br>16 years and over | RIIMPO335E Conduct Skid Steer Loader Operations Without Attachments | 3 Days | Max 6 | $1,410.00 | Not Applicable |
| Skid Steer<br>16 years and over | RIIMPO334E Conduct Skid Steer Loader Operations Using Attachments | 3 Days | Max 6 | $1,410.00 | Not Applicable |
| Tele-handler<br>(Experienced)<br>16 years and over | RIIHAN309F Conduct Telescopic Materials Handler Operations<br>2 attachments<br>Pre-requisite: TLILIC0003 Licence to Operate a Forklift Truck | 2 Days | Max 6 | $830.00 | Not Applicable |
| Tele-handler<br>(Non-Experienced)<br>16 years and over | RIIHAN309F Conduct Telescopic Materials Handler Operations<br>Pre-requisite: TLILIC0003 Licence to Operate a Forklift Truck | 3 Days | Max 6 | $1,085.00 | Not Applicable |
| Tool Carrier<br>16 years and over | RIIHAN311F Conduct Operations with Integrated Tool Carrier | 2 Days | Max 6 | $1,170.00 | Not Applicable |
| White Card<br>14 years and over | CPCWHS1001 Prepare to Work Safely in the Construction Industry | 6 hours | Max 12 | $170.00 | $60.00 |
| Working at Heights<br>16 years and over | RIIWHS204E Work Safely at Heights | 1 Day | Max 10 | $355.00 | $200.00 |

# TERMS AND CONDITIONS

## FEES

The fees for scheduled courses include:

- Training and Assessment
- Course resources and administration
- Refreshments (no lunch is included in the fee)

## CANCELLATION / REFUND CONDITIONS

Learners/Employers who are looking to cancel their booking are entitled to a refund or partial refund of fees paid in advance under the following conditions:

i) Course Cancellations (1 day courses)

- Cancellations requested at a minimum of **3** (three) **working days prior** to the course will receive a full refund, minus $30 administration charge.
- Cancellations requested **2** (two) **working days prior** to the course will receive a **50%** (fifty percent) refund.
- Cancellations requested **on the working day prior** to the course will not be entitled to any refund.

ii) Course Cancellations (2 days or more course duration)

- Cancellations requested at a minimum of **5** (five) **working days prior** to the course will receive a full refund, minus $30 administration charge.
- Cancellations requested **3 - 4 working days prior** to the course will receive a **50%** (fifty percent) refund.
- Cancellations requested **1 - 2 working days prior** to the course will not be entitled to any refund.

iii) On the day cancellation or a 'non-attendee' (no show), the learner or company are not entitled to any refunds.

iv) Full Certificate/Qualification training

- Where a student/employer cancels the training prior to attending any training, the initial instalment of $500.00 is non-refundable.

CEG - Training Partnerships reserves the right to cancel or amend a course; we will endeavour to give as much notice as possible to affected students. In the event that we need to cancel a course we will offer another mutually convenient time, or a full refund of the course fee. A minimum number of participants is required to conduct some training courses.

CEG - Training Partnerships will not be held liable for any losses experienced by the customer arising from such cancellation(s).

Not Yet Competent Assessment Outcomes

Course fees are payable for the training and assessment services provided and do not guarantee a competent outcome.

Learners who are assessed as Not Yet Competent (NYC) or Not Competent are not entitled to a refund on the basis of their assessment outcome. Where applicable, learners may be offered reassessment or further training opportunities in accordance with the RTO's assessment and reassessment policies. Additional fees may apply.

**TRANSFERS**

**Note: The course being transferred to must be equivalent to the original course.**

i) Course Transfers (1 day courses)

- Transfers requested at a minimum of **3** (three) **working days prior** to the course can be made at no additional course charge.

- Transfers requested **2** (two) **working days prior** to the course will attract a **50%** (fifty percent) course charge for the desired new course date. No refund is applicable for the original course.

- Transfers requested **on the working day prior** to the course will attract a **100%** (one hundred percent) course charge for the desired new course date. No refund is applicable for the original course.

ii) Course Transfers (2 days or more course duration)

- Transfers requested at a minimum of **5** (five) **working days prior** to the course can be made at no charge.

- Transfers requested **3** (three) to **4** (four) **working days prior** to the course will attract a 50% course charge for the desired new course date. No refund is applicable for the original course.

- Transfers requested **1** (one) to **2** (two) **working days prior** to the course will attract a 100% course charge for the desired new course date. No refund is applicable for the original course.

**SUBSTITUTIONS**

Substitutions can be made at any time should the nominated person be unable to attend. Any non-attendees will be liable for the full course fee.

**ILLNESS/SICKNESS**

Notification must be made within 24 hours from the course date to allow a transfer. No refunds are available. No more than **1** (one) transfer due to illness/sickness will be accepted.

**LATE STUDENTS**

Short courses start at 8:00am (unless otherwise specified).

Students are expected to arrive at least 15 minutes before course start time to ensure enrolment paperwork is in order.

Students that arrive after 8:00am (or the time otherwise specified as start time) will not be permitted into the classroom and will have to defer their training. Refunds will not be applicable in this instance.

**ELIGIBILITY**

- To enrol in a High Risk course, you must be over 18 year of age, reside in South Australia and undertake the relevant training.
- Upon successful completion of the high risk licence, you will receive a Notice of Satisfactory Assessment invoice. Submission of this invoice at Services SA will cost $92.00. This is an additional cost to the training and not included in the course fee.
- Upon successful completion of an additional class of high risk work to the licence, you will receive a Notice of Satisfactory Assessment invoice. Submission of this invoice through Services SA will cost $50.00. This is an additional cost to the training and not included in the course fee.
- For any other courses where participants are under 18 years of age, a parent or guardian is required to countersign the application. This must be done prior to attendance at your nominated course.

These prices are correct as of 1/07/2024 and are subject to change. CEG-TP are not responsible for pricing variations.

**CONFIRMATION OF BOOKING**

- All pricings are in Australian dollars (AUD).
- Course spaces are booked on a first-come first-served basis.
- Course payments MUST be received at the time of booking or within 5 days prior to the start date of the course, otherwise bookings cannot be guaranteed.
- If you are booking into a course that is to be held within the next 5 (five) working days, payment MUST be received within 24 hours of booking.
- Where a Work Place Purchase Order (with ABN) is received, an invoice will be sent whereby payment is required strictly within 14 days.

**WHERE TRAINING OCCURS AT CUSTOMERS' PREMISES THE FOLLOWING CONDITIONS APPLY:**

- Fees are as per the quote provided.
- Trainer accommodation & travel expenses required to provide services in regional areas are always additional to the course fee.
- Any "out of hours" training will be subject to a 15% surcharge in addition to the normal training fee. (Out of hours refers to weekdays after 5 PM/ evening courses/ weekend courses/ Public Holidays).
- Training course prices are GST exempt.
- Charges will apply to minimum numbers quoted.

**CONSTRUCTION INDUSTRY TRAINING BOARD (CITB) FUNDING**

To apply for CITB funding, students must provide their CITB number to prove current membership with CITB. This number must be provided prior to the start date of training to apply for discounted training. Eligibility for CITB membership can be found here: http://www.citb.org.au/FundingSupport/AmIeligible.aspx or by downloading the MyCITB app through Apple App Store or Google Play.

**SUBSIDISED FUNDING**

Where a student is enrolling in a Certificate III or above qualification and is eligible for subsidised funding, they will be sent an invoice for the gap fee. This fee is paid upon enrolment and is non-refundable. Eligibility for this funding can be checked here: http://www.skills.sa.gov.au/training-learning/check-your-eligibility

**REGOGNITION OF PRIOR LEARNING (RPL) CHARGE FEES**

Where applicable RPL will be 50% of the schedule fees for each unit. The student must be given the performance criteria and a self- assessment guide prior to the RPL assessment. If the student does not meet the performance criteria they will then need to pay for the additional training.

**REPLACEMENT CERTIFICATE FEES**

Students or employers who require a replacement certificate will attract an administration charge of $20.00.

**PROJECT MANAGEMENT FEES**

Project Management is defined as the service supplied to coordinate third party training providers that the RTO does not deliver the training. The fee will be 20% of training up to $10k then plus 10% dollar value over $10k.

**RE-ASSESSMENT FEES**

When a re-assessment is required a set fee of $200.00 will apply, plus any oncost if required of hiring equipment.

**REQUEST FOR EXTENSION (QUALIFICATIONS)**

CEG – Training Partnerships understands there may be special circumstances for wanting to extend the duration of your studies.

Students who wish to request an extension must complete a Request for Enrolment Extension form. CEG - TP reserves the right, depending on the circumstances, to accept or deny the extension. A 3-month extension is allowed to a maximum of 6 months. The fee will be advised at the time of request. If the qualification is superseded, no extension will be granted as the qualification must be completed by a designated end date.

**NO DISADVANTAGE RULE**

CEG – Training Partnerships will consider fees adjustment due to the individual person's ability to service fees. An application in writing needs to be sent to the CEG - Training Partnerships Head Office before adjustments can be considered for approval.

**ACCESS TO TRAINING RECORDS**

All students are entitled to access to their records, upon written request to the CEG – Training Partnerships Head Office.

Where Statements of Attainment/Certificates have been lost or mislaid, a replacement can be provided with an administration fee of $20.00 for Statements of Attainment/Certificate and $20.00 for a competency card.

**COPYRIGHT NOTICE**

All materials, resources, forms and associated documentation that prospective and enrolled participants may come across in their dealings with CEG – Training Partnerships remain the property of CEG – Training Partnerships and no unauthorised access and/or copying etc will be tolerated.